

## **Canvas Notification Settings**

Canvas course notifications are dependent on individual user settings and preferences. Users may want to turn off Canvas's Course Content Notification setting to prevent receiving mass communications from Canvas when a course is updated. This job aid will detail the steps required to turn Content Notifications off for all courses or an individual course.

 Starting from the Main Canvas Dashboard page, click the Account Icon on the left navigation pane, then select Notifications.



- 2. The **Notification Settings** page is displayed. It defaults to your **Settings for Account.** To change all notification settings for all Canvas Courses you are enrolled in, leave **Account** in the drop-down menu.
  - a. If you would like to edit Notification settings for a specific Canvas course, click the drop-down arrow next to Account and select the desired course. *This step is unnecessary if you want to turn off all notifications for all courses.*





3. Under **Course Activities**, locate **Course Content**. Click on the **Green Bell** icon and then select **Notifications off**.

Course Activities	Notify immediately
Due Date	Daily summary
Grading Policies	<ul> <li>Weekly summary</li> <li>Notifications off</li> </ul>
Course Content	

You will no longer receive any notifications when a specific course updates the page, quiz, or assignment content.

4. If completed correctly, the **Notification Settings** should look as follows:

> Notification Settings	
Notification Settings	
Settings for	
Account 🗸	
Course Activities	Email sam.maverick@uta.edu
Due Date	Ē
Grading Policies	Î
Course Content	Ø

**Note:** If it is changed for a specific course, the above will display the course title in the **Settings** *For* field.